

**Pediatric Dentistry of Owensboro, PLC  
Jay Crews, D.M.D.**

**Assignment of Benefits Agreement**

Our office will accept an assignment of benefits from you insurance company with the following provisions. It is important to understand that the contract regarding your dental benefits is between you, your employer, and your insurance company. The obligation you have with our practice is to pay for treatment, regardless of the amount that may or may not be reimbursed by your insurance company. The following provisions identify our policies governing insurance claims.

- Although we are willing to complete insurance information forms and submit a claim on your behalf, we do not accept responsibility for the outcome of the transaction. Completing insurance forms is a courtesy we extend to you in an effort to maximize your insurance reimbursement. By having our office process your insurance forms, it is important that you understand that this does not eliminate your financial obligation for your treatment.
- We require you to sign this form and/or any other necessary assignment documents that may be required by your insurance company. This instructs your insurance company to make payment directly to our office. If you choose not to sign this form, we will not file your insurance claim and payment in full will be required at the time of service.
- We require that you pay the copayment and/or deductible, which is the amount not covered by your insurance company, prior to any service you may receive.
- Insurance payments are ordinarily received within 30-60 days from the time of billing. If your insurance company has not made payment to our office within 60 days, we will ask you to pay the balance due at that time. You will be responsible for seeking reimbursement from your insurance company at that time.
- Our office does not guarantee that your insurance company will pay for treatment you receive from our office. We perform routine insurance billing procedures upon verification of coverage. However, if your claim is denied, you will be responsible for paying the full amount at that time.
- Our office will not enter into a dispute with your insurance company over a claim, although we will provide necessary documentation your insurance company requests regarding a claim. It is ultimately your responsibility to resolve any dispute regarding payments made or not made by your insurance company.

**I Have Read and Understand the Above Terms and Conditions. I Authorize My Insurance Company to Pay My Dental Benefits Directly to Pediatric Dentistry of Owensboro, Jay Crews, D.M.D.**

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**Print Name**

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**Signature of Responsible Party**

**Date**

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**Witness**